

Personal Care Attendant

*Lafayette Industries has an immediate opening for a **Personal Care Attendant** at our **Berkeley MO** location. We offer a competitive salary, a high-energy work environment, and excellent benefits.*

Job Summary: Provide routine personal care services, as well as, providing supports to enable the individual to maintain or improve job skills and social skills. Maintaining First Aid, CPR, and Level I Med Certification is a requirement. The Personal Care Attendant works as a part of the Employee Development Program Team to implement Positive Behavior Supports. Opportunities to utilize best practices and data collection procedures occur daily.

Responsibilities:

- Support those employees who require Personal Care Assistance with medicine, mobility, meals, all toileting issues up to and including personal hygiene and change of clothes and other areas as needed.
- Supervise employees' transportation in AM and PM.
- Supervise employees break and lunch periods.
- Maintain First Aid, CPR and Level I Med certification.
- Administer medications as needed.
- Assist employees with behavior issues, emotional concerns, grievances or other problems utilizing Positive Behavior Supports.
- Follow all Lafayette's Covid-19 Precautionary measures. This includes supporting the employees with following all procedures with handwashing, temperature taking and social distancing.
- Accurately complete documentation as required by Lafayette and the PLB (normally completed at the end of the day).
- Provide individual training and coaching with employees in safe production practices (proper and safe use of tools and equipment) and personal practice (appropriate workplace behavior).
- Work with Production to ensure that quality services are being provided.
- Maintain a safe, clean, healthful, dignified and productive work setting.

Qualifications: Prior personal care experience, employment with adults with developmental disabilities, production experience helpful. Experience utilizing behavioral supports. Must be comfortable with Microsoft Office including Word and Excel. First Aid/CPR/Medication Level 1 certifications preferred.

Compensation: Commensurate with experience

Benefits:

- 37.5 hour work week
- 403(b) Retirement Savings Plan
- Paid Vacation
- Paid Holidays
- PTO & Personal Days
- Group Health Insurance & HRA (Company contributes towards employee premiums)
- Dental, Vision & Life Insurance available for employees, spouse and dependents
- Company Paid Life Insurance
- Supplemental Life Insurance available for employees, spouse and dependents
- Attendance Incentives

How to Apply?

If you are interested in this position, email your resume to Vicki Whiteside, Human Resources, at hr@lafayetteindustries.com or call 636-227-5666, ext. 1120.