



## Assistant Program Instructor-Part Time

*Lafayette Industries has an immediate opening for an Assistant Instructor for a new employee skills training program called STEPUP. The successful candidate will create and implement innovative curricula and work directly in both a classroom and business setting to support the skill development of adults with developmental disabilities.*

### Position Summary:

The Assistant Instructor works directly with the program participants, the Program Director, Program Coordinator, Program Instructor, and partner businesses to facilitate the program curriculum and ensure individualization is achieved while utilizing evidence-based practices. Anticipated schedule is Tuesday, Wednesday & Thursday

### Responsibilities:

- Collaborates with Program Instructor to facilitate instructional activities, provide individualized modifications, and prepare instructional materials across multiple platforms of learning
- With the support of the Program Instructor, ensures practical work experiences provide safe and meaningful opportunities for generalization of targeted skills
- Provides classroom based direct instruction of program curriculum as directed by Program Instructor including supporting the collection of assessment data
- Provides onsite employment training within practical work experiences
- Facilitates plans for individual accommodations and modifications to curricula
- Supports completion of individualized progress reporting documentation, conducts observations of task performances utilizing specific data recording systems, and all other required program documentation
- Provides positive behavior supports to all participants across settings
- Complies with all requirements of grant

### Qualifications:

- Minimum of Associates Degree in Education, special education preferred
- 1+ year direct classroom experience with adults with developmental disabilities
- A passion for working with adults with Developmental Disabilities
- Proficient using Microsoft Suite
- Creative, organized, flexible, reliable and detail oriented
- Excellent communication skills, both oral and written
- Preferred restaurant/café/bakery experience
- Preferred Setworks knowledge or other similar data management system

**How to apply? If interested, please submit a resume to [hr@lafayetteindustries.com](mailto:hr@lafayetteindustries.com) or call Vicki Whiteside at (636) 227-5666 x 1120**